

## PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:00 p.m. on Monday, December 16, 2019 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons Jason Anderson, Mike Bachand, Rhea Crane, Steve Keszler, Terry Keszler, David Martinson, Ronald Waterland and Beka Zerbst. Also, present: City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: None.

Motion by Crane, second by T. Keszler and carried with all members present unanimously voting yes to approve the agenda.

Motion by Waterland, second by Martinson and carried with all members present unanimously voting yes to go into executive session for two legal cases, six contracts and two personnel at 6:01 pm.

Motion by T. Keszler, second by Martinson to return to regular session at 6:31 pm.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

### Informational Reports:

- Veronica Grosek, Executive Director of the Chamber presented to the Council a report on 2019. The following items were reported: Mission and Vision; Financial trends, Digital Outreach, Membership, and Visitor Bureau Statistics.

### Announcements:

- The ice-skating rink is open.
- The City offices will be closing early on Christmas Eve.
- The Liquor Store will be closed on Christmas.
- Scrooge Night is December 19<sup>th</sup>.
- The City employees raised \$1576 for the Optimist Club.
- It was announced yesterday that Sgt. Chris Schmoker and Officer Dylan Goetsch of the Sturgis Police Department were awarded the prestigious Carnegie Medal - the highest honor for civilian heroism in the U.S. and Canada - for risking their lives while trying to save others from a burning home.

### City Manager Ainslie reported:

- Payroll Changes within Budget -
  1. Ambulance -Tom Price, Critical Care Paramedic - part-time/PRN \$17.50.

Motion by Waterland, second by Martinson and carried with all members present unanimously voting yes to approve the following items on the consent calendar:

1. Consideration to approve minutes from the November 26, 2019 special council meeting and the December 2, 2019 regular council meeting.
2. Consideration to approve transfer of funds of \$387,329 from Equipment Replacement fund to Sanitation fund.
3. Consideration to approve signing the Professional Medical Services Contract between Sturgis Ambulance Service and Meade County.
4. Consideration to approve Intubation Agreement with Regional Hospital.
5. Consideration to approve Medical Director Agreement with Dr. Hogue.
6. Consideration to approve 2019 Utility Department write -offs.
7. Consideration to approve write-off of 2018 checks.

8. Consideration to set a public hearing for January 6, 2020 for a Wine License for Uncle Louie's.

Motion by Zerbst, second by S. Keszler and carried with all members present unanimously voting yes to approve the following claims:

**WAGES** – Ambulance \$21,933.85; Attorney \$4043.41; Auditorium \$208.87; Buildings \$1180.41; Cemetery \$2211.11; City Manager \$4576.13; Community Center \$9173.23; Finance Office \$8113.98; Fire Department \$23.28; Human Resource \$4931.30; Library \$8802.20; Liquor \$5860.41; Mayor and Council \$3837.04; Parks \$10,878.96; Planning & Permitting \$8631.32; Police \$40,797.41; Rally \$7581.28; Recreation \$4156.47; Sanitary Service \$15,952.21; Streets \$13,328.87; Wastewater \$9468.09; Water \$10,985.79; Federal Withholding \$17,225.19; FICA \$14,957.47.

**GENERAL** – A&B Business, \$651.56, sup; A&B Welding, \$5.27, sup; A&J Surplus, \$407.25, sup; Arctic Glacier, \$150.40, sup; Baker & Taylor, \$765.22, sup; Paula Basker, \$500.00, ins; Bear Butte valley Water, \$141.85, util; Ann Bertolotto, \$333.33, ins; Black Hills Chemical, \$3,504.26, sup; Black Hills Energy, \$14,301.29, util; Black Hills Pioneer, \$335.33, pub; Blackhills.com, \$120.00, rep; Nathan Borg, \$541.53, ins; Sean Briscoe, \$500.00, ins; Fay Bueno, \$500.00, ins; Century Link, \$318.15, util; Chain Saw Center, \$631.20, rep; Jerry Cole, \$1,000.00, ins; Culligan of the Black Hills, \$44.50, sup; Epic Outdoor Advertising, \$1,150.00, rent; Godfrey brake Service, \$826.98, sup; Grocery Mart, \$200.37, other; Ethan Harris, \$30.00, other; Hillyard, \$239.80, sup; Jenner Equipment, \$281.28, rep; Kiesler Police Supply, \$1,238.26, sup; Cody King, \$570.00, ins; Lawson products, \$210.48, sup; Legendary Electric, \$896.94, rep; Lighting Maintenance, \$6.00, rep; Lynn's Dakotamart, \$108.22, sup; Autumn Lyons, \$500.00, ins; MasterCard, \$43,351.58, sup; Matfactor, \$273.20, sup; Meade County Auditor, \$13,736.01, other; Meade County Treasurer, \$1,109.32, other; MG Oil Co, \$6,145.00, sup; Michael Todd & Company, \$5,669.12, sup; MDU, \$8,584.94, util; Motorola Solutions, \$17,851.74, equip; Nebraska Salt & Grain, \$10,235.09, sup; Northern Truck Equipment, \$75.00, rep; Oreilly Auto Parts, \$112.93, rep; Park Avenue Car Wash, \$10.20, sup; Powerplan, \$234.50, rep; Purchase Power, \$500.00, sup; Push-Pedal-Pull, \$1,322.90, rep; Regional Health, \$516.00, ins; Rockingtree Floral, \$12.00, sup; Rushmore Office Supply, \$113.47, sup; Sanitation Products, \$68.94, rep; Lance Scherer, \$500.00, ins; Billy Schlosser, \$30.00, other; SD Law Review, \$35.00, sup; Dylan Siscoe, \$500.00, ins; Speedy Lube, \$45.97, sup; Danny Stacey, \$500.00, ins; Sturgis ATV & Small Engine, \$7.83, sup; Sturgis Veterinary Hospital, \$275.26, prof fee; The Corner Station, \$52.98, sup; Tiger Direct Business, \$2,468.00, sup; Town-n-Country Plumbing, \$189.12, rep; Transource Truck & Equipment, \$1,418.15, rep; U Drive Technology, \$267.00, util; West Payment Center, \$166.00, prof fee; Western Communications, \$3,130.00, equip.

**SPECIAL SALES TAX** – Black Hills Energy, \$59.83, util; MasterCard, \$444.54, util; MDU, \$55.21, util.

**CAPITAL IMPROVEMENT** – American Engineering Testing, \$2,450.00, Fennell Design, \$2,096.50; Helms & Associates, \$1,871.38; Northern Industries, \$54,600.00; Scull Construction, \$194,273.86; Severson Dirt Works, \$9,816.51.

**BUSINESS IMPROVEMENT DISTRICT** – Christmas Done Bright, \$666.50, other; MasterCard, \$2,616.57, other.

**HOTEL OCCUPANCY TAX DISTRICT** – Grocery Mart, \$11.44; MasterCard, \$30.40.

**TIF #12 DOLAN CREEK** – Bear Butte Trees, \$1,600.00; Dolan Creek, \$120,000.00; MasterCard, \$311.31; Northern Hills Sod Farm, \$1,775.00.

**LIQUOR** – Arctic Glacier USA, \$105.30, resale; Black Hills Chemical, \$55.97, rep; Black Hills Security & Systems, \$80.57, other; Cash-Wa Distributing, \$1,923.24, resale; Cask & Cork, \$1,620.43, resale; Coca Cola, \$351.50, resale; Ryan Duprel, \$334.00, ins; Fisher Beverage, \$9,766.12, resale; Johnson Western Wholesale, \$13,355.19, resale; Lynn's Dakotamart, \$13.46, sup; MasterCard, \$5,167.36, pub; MB Enterprises, \$227.12, resale; MDU, \$194.69, util; Okoboji Wines, \$1,253.00, resale; Pancea Meadery, \$180.00, resale; Pepsi Cola, \$49.50, resale; Lynne

Pfortmailler, \$130.26, sup; Prairie Berry, \$759.00, resale; Quality Brands, \$13,398.18, resale; Republic Beverage, \$32,373.63, resale; Rushmore Office Supply, \$585.30, sup; Southern Glazer’s of SD, \$5,100.73, resale; Strawbale Winery, \$289.18, resale; Tamarack, \$472.70, resale; Weimer’s Diner & Donuts, \$180.00, resale.

**WATER** – Black Hills Energy, \$7,357.14, util; MasterCard, \$1,954.93, sup; Midcontinent Testing Lab, \$170.00, prof fee; MDU, \$257.55, util; Pete Lien & Sons, \$628.88, rep; SD One Call, \$59.36, prof fee; Simon North Region SD, \$1,811.81, rep; West River Lawn & Snow, \$332.50, rep.

**WASTEWATER** – Ann Bertolotto, \$333.33, ins; MasterCard, \$542.52, rep; MDU, \$57.94, util.

**SANITATION** – Ann Bertolotto, \$333.34, ins; Black Hills Energy, \$15.00, util; Century Link, \$63.50, util; Lynn’s Dakotamart, \$5.98, sup; MasterCard, \$4,063.01, rep; Northern Truck Equipment, \$285.50, rep; Powerplan, \$54.07, rep; Rushmore Office Supply, \$214.20, sup.

**AMBULANCE** – A&B Welding, \$143.70, sup; Black Hills Chemical, \$87.74, sup; Black Hills Energy, \$563.74, util; Dakota RV, \$21.89, rep; Henry Schein, \$920.69, sup; MasterCard, \$7,279.34, sup; Medical Waste Transport, \$316.35, other; MDU, \$204.21, util; Motorola Solutions, \$24,040.23, sup; Rushmore Office Supply, \$193.94, sup; Lee Stroschine, \$500.00, ins.

Motion by Crane, second by Zerbst and carried with all members present unanimously voting yes to approve a special events license for the Loud American on January 11, 2020 for Miss Rodeo South Dakota Coronation Ceremony.

Motion by Martinson, second by Zerbst and carried with Carstensen, Anderson, Crane, S. Keszler, T. Keszler, Martinson, Waterland and Zerbst voting yes, Bachand voting no, to approve second reading of Ordinance 2019-12 – Supplemental Appropriations Ordinance – Supplement for 2019 Budget with the change to the coding on Street Lighting and Airport and the addition of Equipment Replacement transfer for the second reading.

**ORDINANCE 2019-12**

**AN ORDINANCE AMENDING ORDINANCE NO. 2018-12  
ANNUAL APPROPRIATIONS FOR THE YEAR 2019  
OF THE CITY OF STURGIS, MEADE COUNTY, SOUTH DAKOTA**

BE IT ORDAINED by the Common Council of the City of Sturgis, Meade County, South Dakota, that ordinance 2018-12 is amended so that the following amounts are hereby appropriated to meet the obligation of the municipality for the year 2019.

<b>General Fund 101</b>	
<b>Council &amp; Mayor</b>	
4111-42700 – Travel	\$ 3,000
<b>Information Technology</b>	
4145-42200 – Professional Fees	\$ 15,000
<b>Sponsorship</b>	
4198-42600 – Supplies & Materials	\$ 10,000
<b>Rally</b>	
4199-42900 – Other	\$ 50,000
<b>Streets</b>	
4311-42501 – Repairs - FEMA	\$ 250,000
<b>Street Lighting</b>	
4316-42500 – Repairs	\$ 10,000
<b>Airport</b>	
4350-42600 –Supplies & Materials	\$ 65,000

<b>Total for General Fund</b>	<b><u>\$ 403,000</u></b>
Source of Funding: Unappropriated cash and FEMA money	
<b>Capital Improvement Fund 212</b>	
4196-42900 – Other- Planning & Permitting	\$ 4,000
4560-42500 – Repairs – Auditorium	\$ 14,000
4700-44200 – Interest	\$ 80,000
9000-43300 – Improvements	<u>\$ 3,400,000</u>
<b>Total for Capital Improvements</b>	<b><u>\$3,498,000</u></b>
Source of Funding: RD Loan and Unappropriated cash	
<b>Business Improvement District 213</b>	
4195-42600 – Supplies & Materials	\$ 10,000
Source of Funding: Unappropriated Cash	
<b>Hotel Occupancy Tax 214</b>	
9000-42900 – Other	\$ 20,000
Source of Funding – Unappropriated Cash	
<b>Equipment Replacement</b>	
9000-51100 – Transfer Out	\$ 131,041
<b>TIF #12 – Dolan Creek 330</b>	
9000-42900 – Other	\$ 30,000
Source of Funding: Property Tax	

Adopted this 16<sup>th</sup> day of December 2019.

First reading: 12-02-2019  
 Second reading: 12-16-2019  
 Adopted: 12-16-2019  
 Published: 12-24-2019  
 Effective: 01-06-2020

Motion by Waterland, second by Crane and carried with all members present unanimously voting yes to approve Resolution 2019-73 – Supplemental Appropriation – Contingency Transfer, Grants and Insurance.

**RESOLUTION 2019-73  
 SUPPLEMENTAL APPROPRIATIONS  
 INSURANCE AND GRANT SUPPLEMENTS  
 2019 FISCAL BUDGET**

WHEREAS, it appears that there will be insufficient funds in the 2019 Budget, to carry out the indispensable functions of government. It is proposed that the following Supplemental Contingency Transfer Appropriations and Grants supplements be adopted. This will become effective immediately upon passage.

**GRANTS:** Fire Department: 101-4229-4340 Machinery and Equipment - \$5000  
 Parks: 101-4520-4260 (Mosquito Grant) Supplies and Materials - \$4681  
 Police: 101-4211-43400 Machinery and Equipment - \$2400

**INSURANCE:** Street Lighting – 101-4316-42500 – Repairs & Maintenance - \$15,901

Police – 101-4211-42500 – Repairs & Maintenance - \$23,558  
Auditorium – 101-4560-42500 – Repairs & Maintenance - \$8193  
Community Center – 101-4511-42500 – Repairs & Maintenance - \$10585

Dated this 16th day of December 2019.

Published: 12-24-2019

Effective: Immediately upon passage

A discussion was held on changing the fees in the Transit ordinance to get Lyft and Uber into the City. The Council would like to accommodate them by reducing the fees so that those ride-share companies will come to Sturgis.

Motion by Waterland, second by Zerbst and carried with all members present unanimously voting yes to accept PKG/Scull Construction’s Guaranteed Maximum Price (GMP) for construction of the Sturgis Water Resource Recovery Facility in the amount of \$14,900,000 as acceptable and authorize the City Manager to sign all contracts and documents necessary to complete the construction of this project, contingent of SD Department of Environment and Natural Resource concurrence.

Any other business:

None

Motion by Crane, second by S. Keszler and carried with all members present unanimously voting yes to go into executive session for personnel and contracts at 7:31 pm.

Motion by T. Keszler, second by Bachand to return to regular session at 9:36 pm.

Motion by Waterland, seconded by S. Keszler and carried with all members present unanimously voting yes to adjourn the meeting at 9:37 pm.

ATTEST: \_\_\_\_\_  
Fay Bueno, Finance Officer

APPROVED \_\_\_\_\_  
Mark Carstensen, Mayor

Published once at the total approximate cost of \$